

**Woodford Co. Middle School
SBDM Minutes**

September 12, 2006

Members present: **Stephanie Koontz** **Paula Campbell** **Debbie James**
 Patt Owen **Adrain Holloway** **Jody Powell**

Mrs. Koontz called the meeting to order.

Visitors present: - Alan Curtsinger Mary Schultz Elizabeth Gibson

Approval of Agenda

A motion was made by Ms. James to approve the agenda as amended; motion seconded by Mrs. Powell. Additional items added to agenda:

- PLVS Proposal
- *Schools to Watch* application

Approval of Minutes

Mrs. Powell made a motion to approve the August 8 minutes as read; motion seconded by Mrs. Owen.

Public Participation - Mrs. Holloway shared an email she had received from a parent with a concern about the traffic control/safety issue at the Middle School. This is be added to the October 24th agenda, to be discussed and referred to the proper team or committee.

Financial Report

After review, Mrs. Powell made a motion to accept the June annual financial report; Ms. James seconded. All accounts are in good standing.

After review, Ms. James made a motion to accept the August monthly financial report; Mrs. Holloway seconded. All account are in good standing.

Attendance Report – none

Proposal for “Tiger Store”

Mr. Curtsinger presented a proposal for a student-run “Tiger Store” that would connect Practical Living/Vocational Studies and Social Studies core content, along with Special Education services. SBDM Council strongly supports this proposal.

Committee Reports

As informational items, Mrs. Koontz presented minutes from several committees – Budget, Behavior, CSIP and Curriculum. These will be posted and made available once they have been approved after the committees’ next meetings.

Woodford Co. Middle School
SBDM Minutes

It should be noted that parents are always invited, through e-mail, the WCMS website, and public postings, to attend any of these meetings.

Mrs. Koontz also presented a list of 2006-2007 committees and identified each chairperson.

Learning Environment

SBDM issued three charges to the Learning Environment Committee:

- To form, at the request of central office, an ad hoc Attendance Committee which will be a branch of the Learning Environment Committee. Mrs. Powell made a motion to approve this new committee; Ms. Campbell seconded.
- To study the wording of the dress code policy regarding crewnecks (possibly including *tee shirt* before crewneck) and the fact that they need to completely cover the collarbone. Wording is also needed to address the issue of split side seams at the bottom of pants.
- To study a staff dress code policy

A report on these charges is to be delivered to SBDM Council at the October 24th meeting.

Curriculum and Instruction

SBDM issued three charges to the Curriculum and Instruction Committee to review the advanced placement policy.

- To include a procedure as to what to do regarding students who have entered WCMS from out of state and have been identified as advanced/gifted.
- To look at stanine identification for advanced placement purposes.
- To formulate a proposal for a policy to deal with student contracts that, for whatever reason, have been left unsigned.

A report on these charges is to be delivered to SBDM Council at the October 24th meeting.

Policy Proposal for Student Print Quota - (second reading)

This will be Policy 20.1. After discussion, Ms. James made a motion; seconded by Mrs. Powell to approve the second reading with the following changes:

- The first sentence will read – One of the WCMS guidelines for success it for students to take *personal* responsibility.
- In the third line – The word *print* should be in lower case letters.
- A new paragraph will be started with “Students will be allotted....”
- Number 5 will read “If during the year *the technology committee deems* that 150 are not reasonable, students may be allotted additional print points.

Policy 20.1 adopted September 12, 2006.

Review of Policy 1.1 - Curriculum (first reading)

Mrs. Powell made a motion to accept the first reading of the Policy 1.1; seconded by Ms. Campbell. Amendments are as follows:

- In item number 2 the word *comprehensive* will be changed to *consolidated*.
- Items number 4 and 5 will be deleted.
- In the first paragraph *on the first early release day after receiving data* will be deleted.

**Woodford Co. Middle School
SBDM Minutes**

Review of Policy 5.1 – School Space

Ms. James made a motion to accept the first reading of policy 5.1; seconded by Mrs. Powell. Amendments are as follows:

- The third paragraph will be deleted.

Class Size Waiver

Ms. James made a motion to waive the classroom cap size; Mrs. Powell seconded.

Schools to Watch application

Mrs. Koontz informed SBDM that WCMS intends to apply for *Schools to Watch* recognition and that the application is being finished

Executive Session

Mrs. Powell made a motion to go into executive session; seconded by Ms. James. Mrs. Powell made a motion to come out of executive session; seconded by Mrs. Holloway. The resignation of Mrs. Charlene Floyd as school secretary has been accepted.

Adjourn

The agenda was set for the October SBDM meeting. The date of this meeting has been changed from October 10th to October 24th at 5:00 PM. Mrs. Owen made a motion to adjourn; seconded by Ms. James.

Meeting adjourned at 6:20 PM.